

## ECS Configuration Change Request

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Page(s)

|   |                           |  |                                |                           |   |                             |
|---|---------------------------|--|--------------------------------|---------------------------|---|-----------------------------|
| 1. Originator<br>Gary Gavigan   | 2. Log Date:<br>14 DEC 99 | 3. CCR #:<br>99-1220   | 4. Rev:<br>-                   | 5. Tel:<br>X4113          | 6. Rm #:<br>2003F   | 7. Org.<br>M&O              |
| 8. Title of Change: Procure for LaRC and NSIDC upgrade MS Office 97 from MS Office 95 software for PC's at these sites for Y2K compliance.  |                           |  |                                |                           |   |                             |
| 9. Originator Signature/Date<br><i>[Signature]</i> 12/13/99   |                           |  | 10. Class<br>II                | 11. Type:<br>CCR          | 12. Need Date: 1/1/00   |                             |
| 13. Office Manager Signature/Date<br><i>[Signature]</i> 12/13/99  |                           |  | 14. Category of Change:<br>PRO |                           | 15. Priority: (If "Emergency" fill in Block 28).<br>Emergency |                             |
| 16. Documentation/Drawings Impacted:<br>840-TP-003-001, 920-TPL-002, 920-TN-002   |                           |  | 17. Schedule Impact:<br>N/A    |                           | 18. CI(s) Affected: l0dip03, l0mop04, n0dip04                 |                             |
| 19. Release Affected:<br>N/A  |                           | 20. Date due to Customer:<br>1/1/00                                      |                                | 21. Impl. Date:<br>1/1/00 |   | 22. Estimated Cost:<br>None |
| 23. Source Reference: <input type="checkbox"/> NCR (attach) <input type="checkbox"/> Action Item <input type="checkbox"/> Tech Ref. <input type="checkbox"/> GSFC <input type="checkbox"/> Other:<br>N/A  |                           |  |                                |                           |   |                             |
| 24. Description of Change: (use additional Sheets if necessary)<br>Procure for LaRC and NSIDC upgrade MS Office 97 from MS Office 95 software for PC's at these sites for Y2K compliance.   |                           |  |                                |                           |   |                             |
| 25. Proposed Solution: (use additional sheets if necessary)<br>Procure for LaRC and NSIDC Install MS Office 97 from MS Office 95 software for PC's at these sites for Y2K compliance.   |                           |  |                                |                           |   |                             |
| 26. Alternate Solution: (use additional sheets if necessary)<br>NONE.   |                           |  |                                |                           |   |                             |
| 27. Consequences if Change(s) are not approved: (use additional sheets if necessary)<br>CI's affected would not be at the ECS standard office environment baseline version, or Y2K compliant.   |                           |  |                                |                           |   |                             |
| 28. Justification for Emergency (If Block 15 is "Emergency"):<br>By upgrading the version MS Office on the above CI's, the PC's at the sites would be Y2K compliant and at the current baseline version.  |                           |  |                                |                           |   |                             |
| 29. Site(s) Affected: <input type="checkbox"/> EDF <input type="checkbox"/> Mini-DAAC <input type="checkbox"/> VATC <input type="checkbox"/> EDC <input type="checkbox"/> GSFC <input checked="" type="checkbox"/> LaRC <input checked="" type="checkbox"/> NSIDC <input type="checkbox"/> SMC <input type="checkbox"/> AK <input type="checkbox"/> JPL<br><input type="checkbox"/> EOC <input type="checkbox"/> IDG Test Cell <input type="checkbox"/> Other |                           |  |                                |                           |   |                             |
| 30. Board Comments:   |                           |  |                                | 31. Work Assigned To:     |   |                             |
| 32. EDF/REL2 CCB Chair (Sign/Date):   |                           | 33. Disposition: Approved<br>A/C Disapproved<br>Fwd/ECS Fwd/ESDIS        |                                | 34. (TBD)                 |   |                             |
| 35. M&O CCB Chair (Sign/Date):  |                           | 36. Disposition: <u>Approved</u><br>A/C Disapproved<br>Fwd/ECS Fwd/ESDIS |                                | 37. CM Manager's Closure: |   |                             |
| 38. ECS CCB Chair (Sign/Date):  |                           | 39. Disposition: <u>Approved</u><br>A/C Disapproved                      |                                | 40. CCR Closed Date:      |   |                             |

CM01 March 8, 1999

ORIGINAL

ECS/EDF/REL2 CCB  
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